

ALTA MAR DAMAGE DEPOSIT WAIVER

Management must be notified of all deliveries (furniture, appliance, water heater, A/C Install, big box truck deliveries, etc.) and all move-ins and move-outs at **least 14 days in advance** with this submitted form.

UNIT: _____ **PURPOSE:** _____ **DATE:** _____

Alta Mar Condominium Association has the right, per the governing documents, to ask for a \$500 damage deposit for all deliveries, move-ins, and move outs that may cause damage to our common areas.

In lieu of a \$500 check, we are asking that you acknowledge this waiver by signing below that you understand if there are any damages to the associations common areas cause by you or your vendor during the delivery, move-in, or move out, Alta Mar Condominium Association, can assess your account ledger \$500 or the amount of the damages, whichever is greater.

Once the delivery has been made, or the move-in or move-out is completed, a member of management will review the route taken to determine if there is any damage.

- Should there be damage, you, and the owner (if applicable), will be notified via email before the damage deposit is applied to the unit's account ledger. The email will include an indication of where the damage is, a picture of the damage, and a copy of your signed Damage Deposit Waiver.
- If no damage is found, you will receive an email indicating so, and that your Damage Deposit Waiver has been closed and filed.

Please note: *If you are a renter, and if damage is sustained, the \$500 damage deposit or damages amount will be assessed to the OWNERS account ledger.*

(OWNER)

I _____ the owner of unit _____
(sign your name) (print your name)

understand that if there is damage to any of Alta Mar's common area as a result of my delivery, move-in, or move-out, that a damage fee of \$500 will be assessed to my account ledger.

(RENTER)

I _____ the renter in unit _____
(sign your name) (print your name)

understand that if there is damage to any of Alta Mar's common area as a result of my delivery, move-in, or move-out, a damage fee of \$500 will be assessed TO THE UNIT OWNERS ACCOUNT LEDGER.

(Management Only)

For Renters: A copy of this signed form has been sent to both the renter and owner: YES
NO DATE: _____